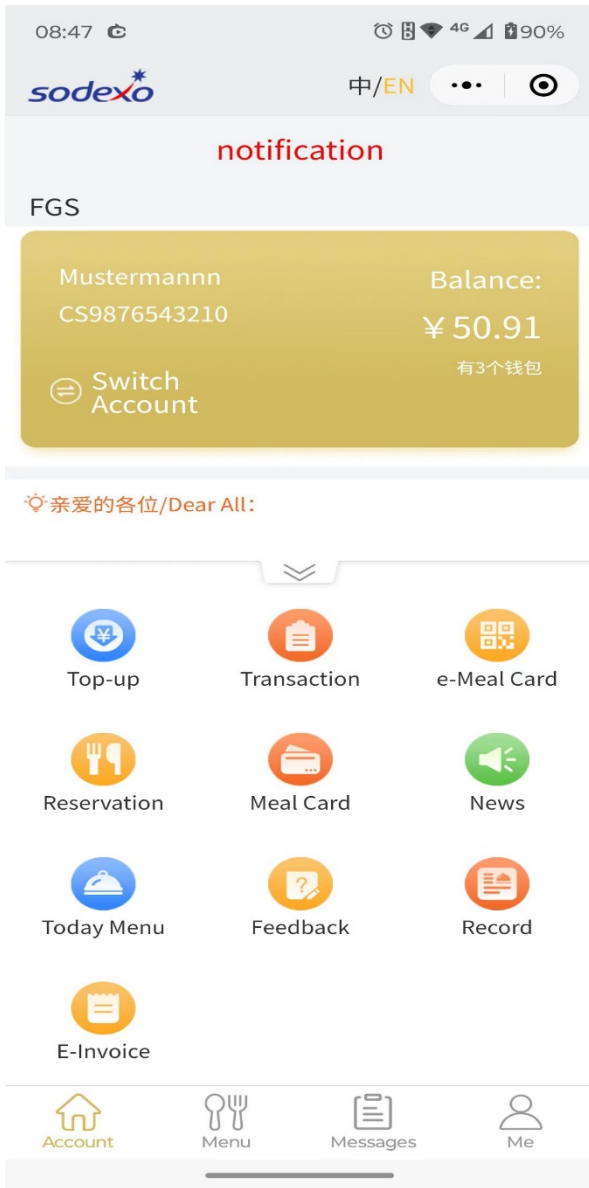


# Sodexo E-POS Solution App

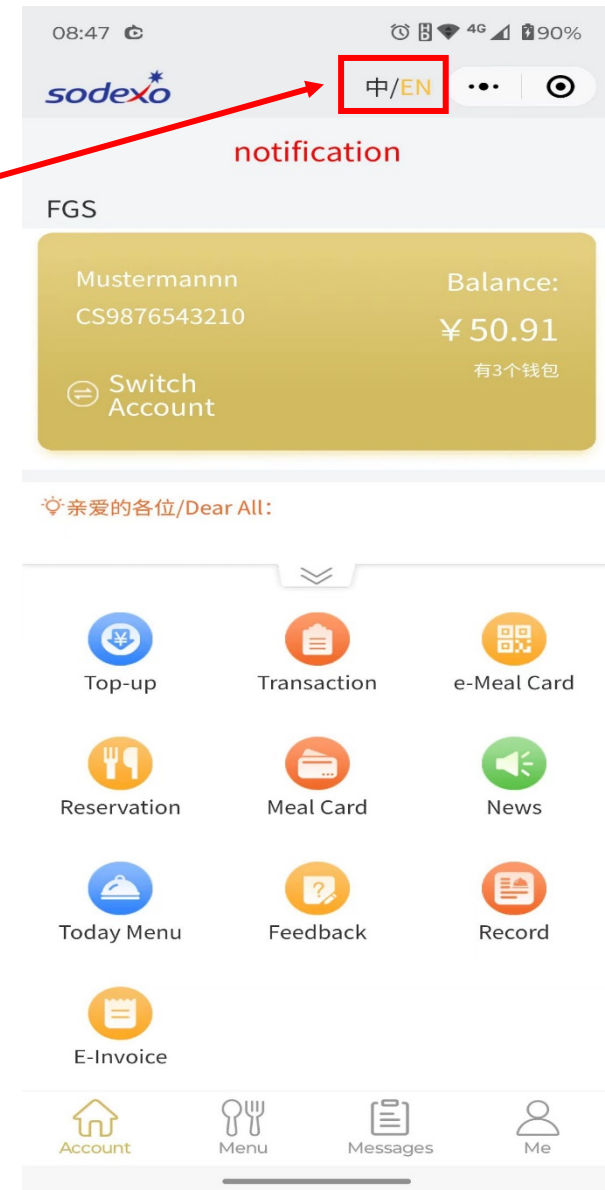


Function	Description
<b>Switch Account</b>	Consumers/Parents can switch different account if have multi accounts
<b>Top-up</b>	Consumers/Parents can top-up self
<b>Transaction</b>	Consumers/Parents can inquiry transactions self
<b>e-Meal Card</b>	Consumers can use e-Meal card for consumption instead of physical meal card
<b>Meal Card</b>	Consumers/Parents can manage meal card self via App (report loss and report gain)
<b>Promotion</b>	Consumers/Parents can access promotion information provided by canteen
<b>News</b>	Consumers/Parents can access updated news provided by canteen
<b>Daily Dish</b>	Consumers/Parents can access daily dish information provided by canteen
<b>Feedback</b>	Consumers/Parents can submit feedback any time and submit survey provided by canteen
<b>Menu</b>	Consumers/Parents can access updated menu information provided by canteen
<b>Messages</b>	Consumers/Parents can access updated real time messaged pushed by system (top-up, consumption, balance notifications)

Function	Description
<b>Me</b>	Consumers/Parents can update individual information <ul style="list-style-type: none"> <li>● Account Management: unbind account</li> <li>● Limitation Amount: setup daily limitation amount when consuming</li> <li>● Message Setting: manage to receive messages pushed by system or not, and balance notification minimum amount</li> <li>● User Guide: online App user guide</li> </ul>

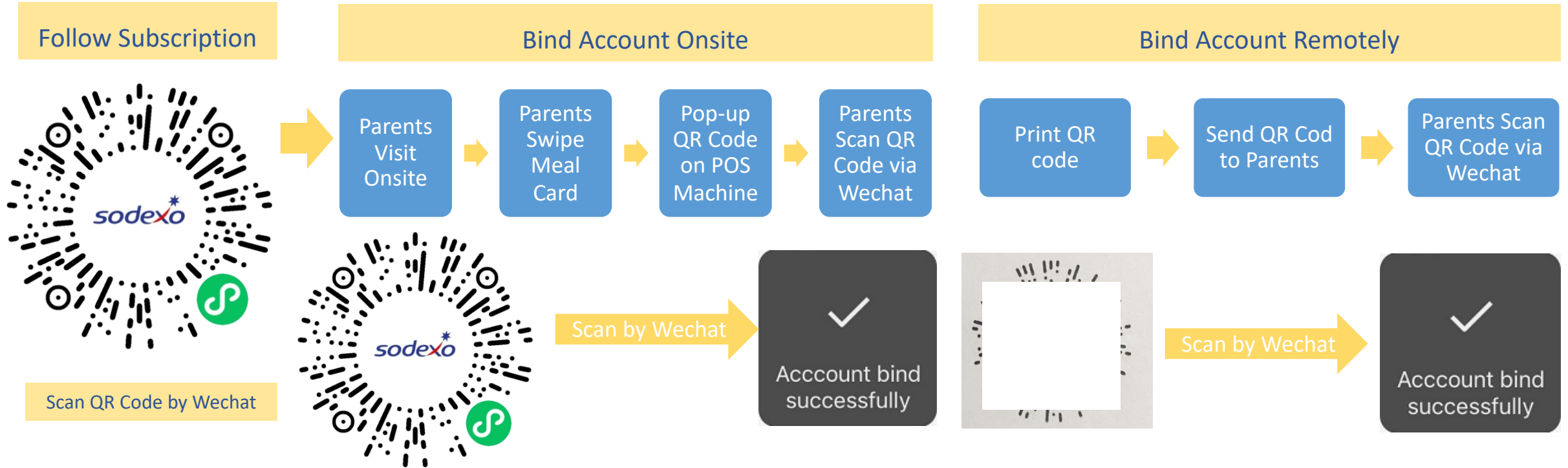
**Tips:**  
App is Mini Program in WeChat, consumers/parents DO NOT need to install additional Apps in mobile phone

1. Normally first time of using App, language will be follow up language setting of WeChat
2. If sometimes it doesn't work (due to WeChat), please click language switch button to switch language and will work after the one-time setup



1. Bind Account
2. Top up
3. Transaction Inquiry
4. E-Meal Card
5. Meal Card Management
6. Consumer Interaction
7. Transaction Records

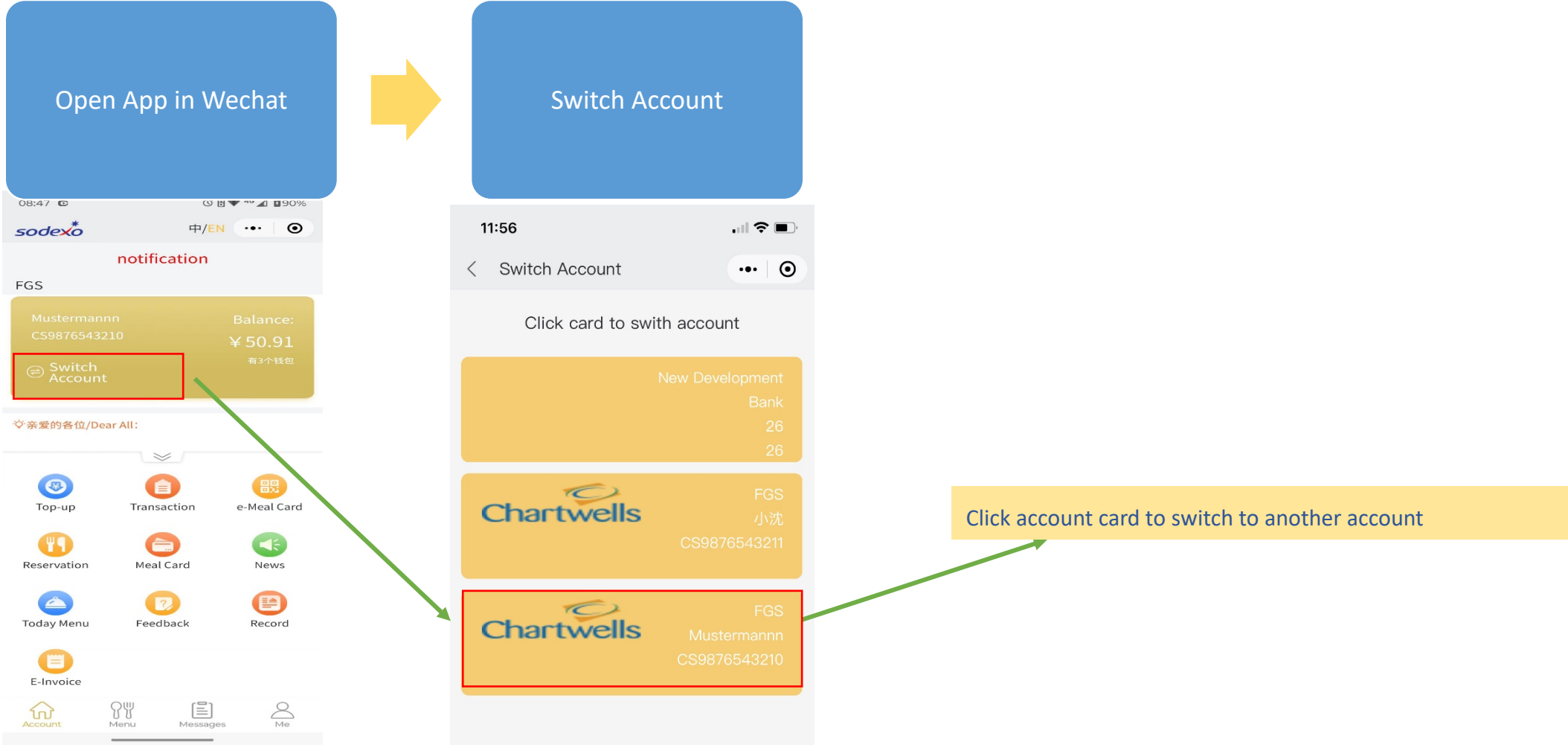
Consumers/Parents need to bind account at first and then access functionalities in App. There are 2 ways to bind account



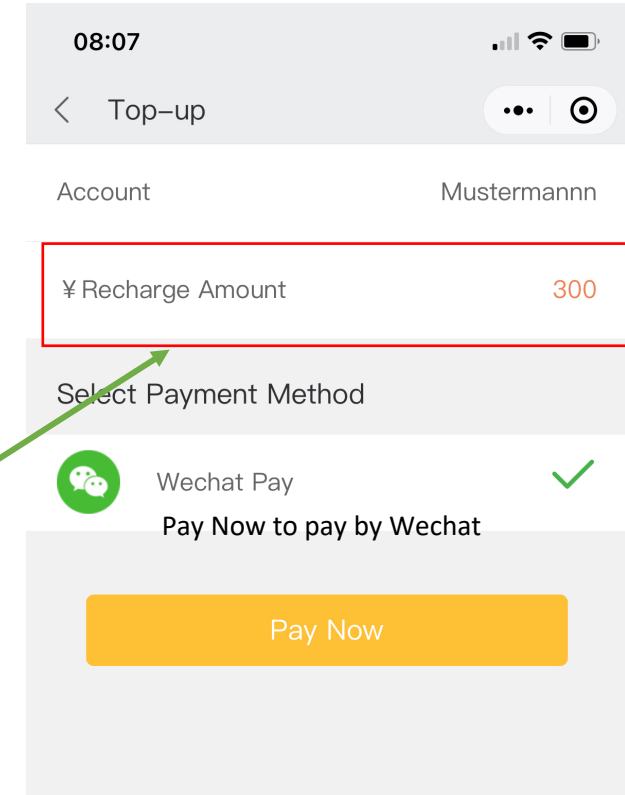
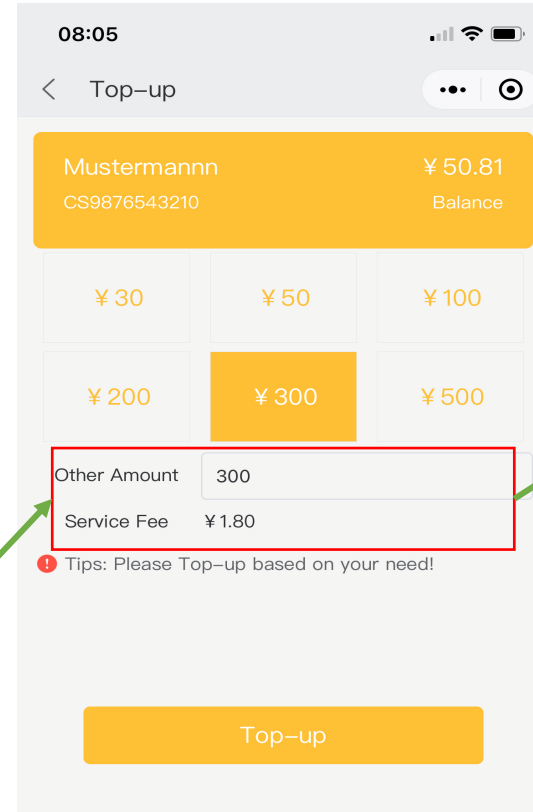
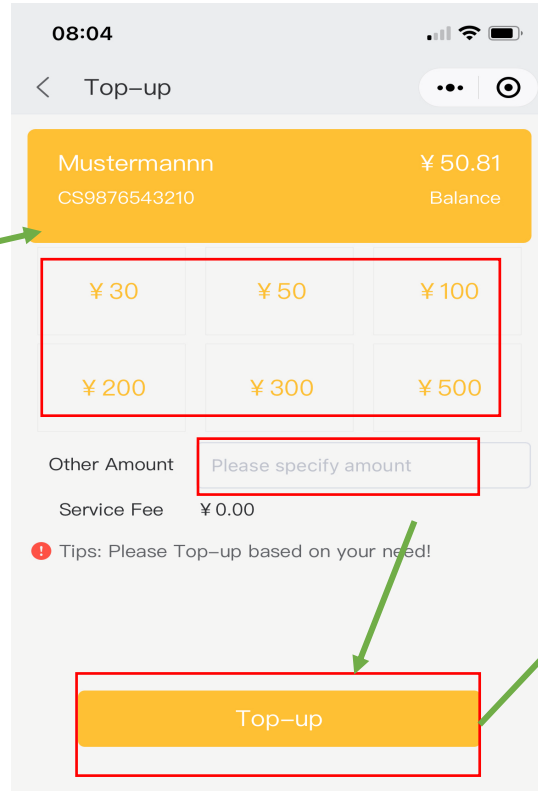
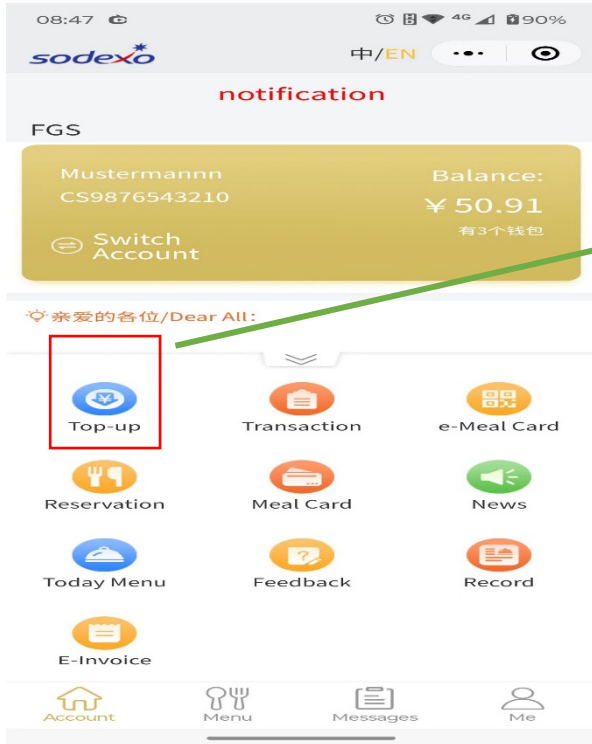
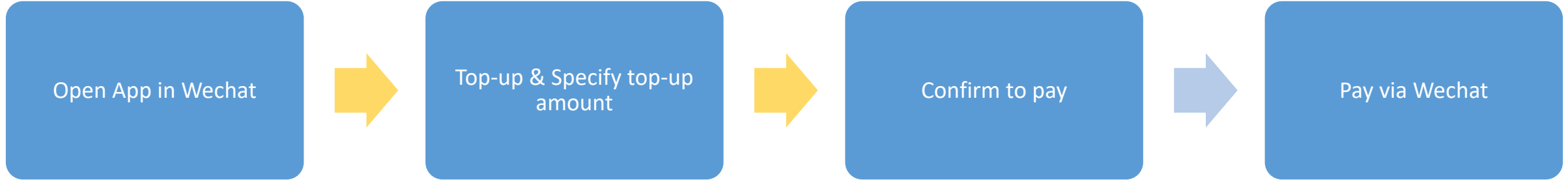
Tips:

1. If you don't take meal card, you can get support from cashier with providing your name, our cashier can support you to inquiry by name and print out QR code
2. Each account has own individual QR code

Consumers/Parents can switch account if have multi accounts



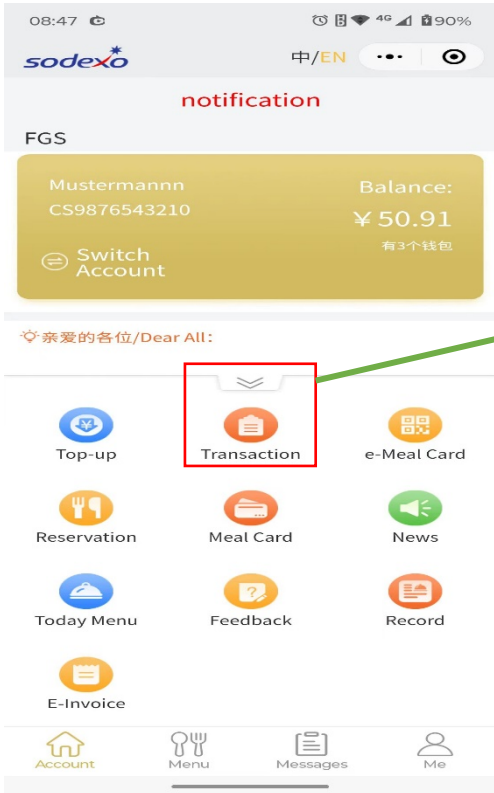
Consumers/Parents can top-up remotely via App



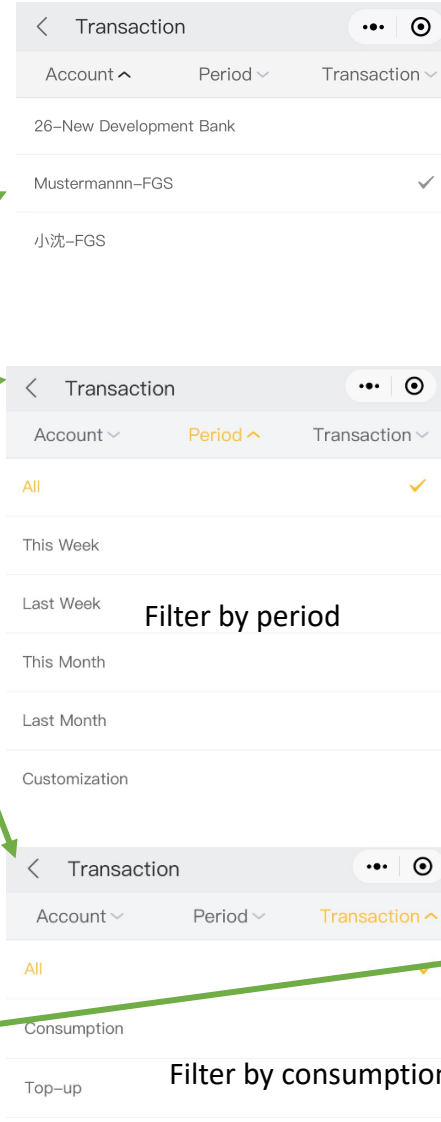
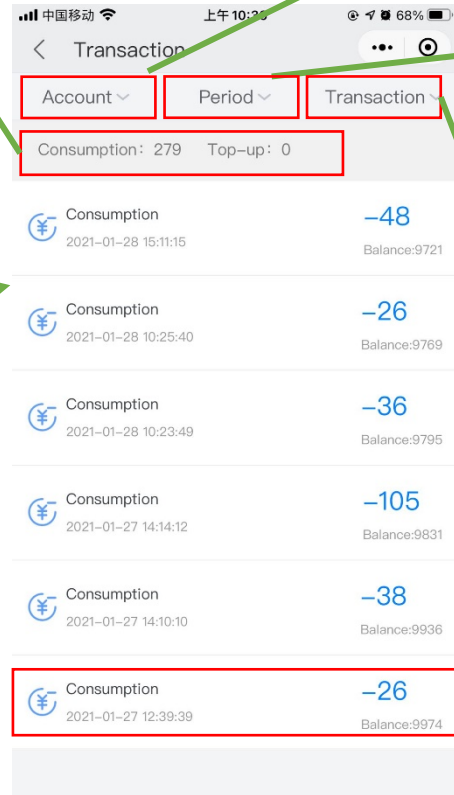
Consumers/Parents can inquiry transactions via App

Open App in Wechat

Inquiry Transaction



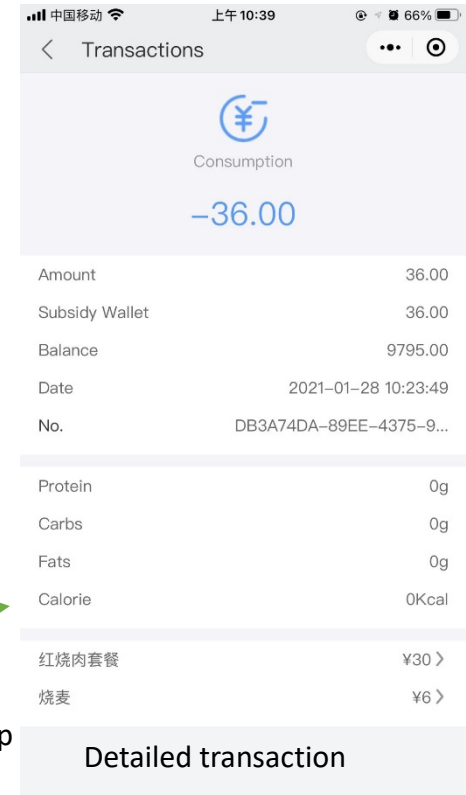
Subtotal for consumption and top-up



Filter by account

Filter by period

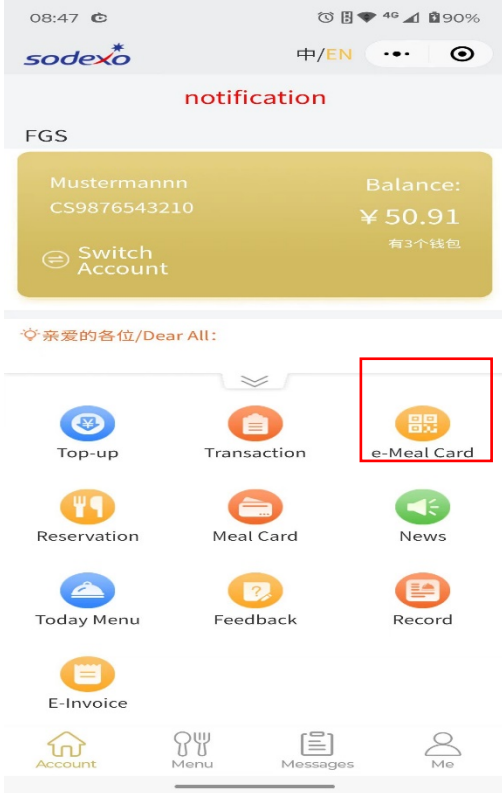
Filter by consumption or top-up



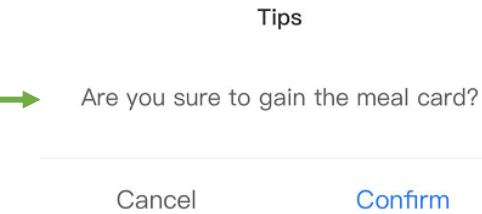
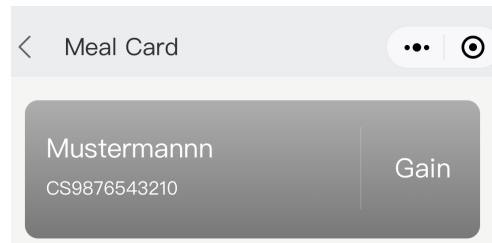
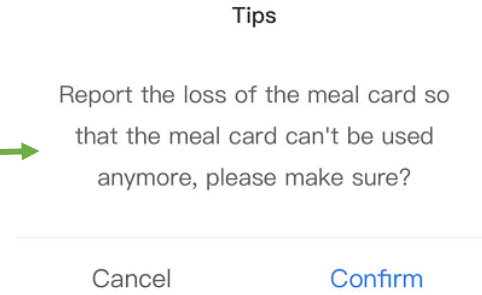
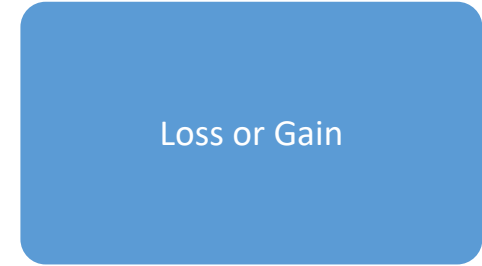
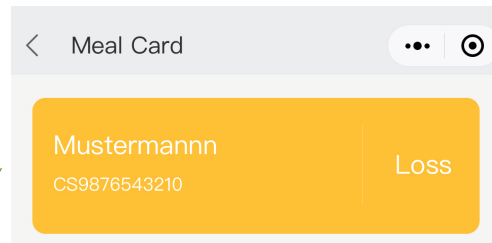
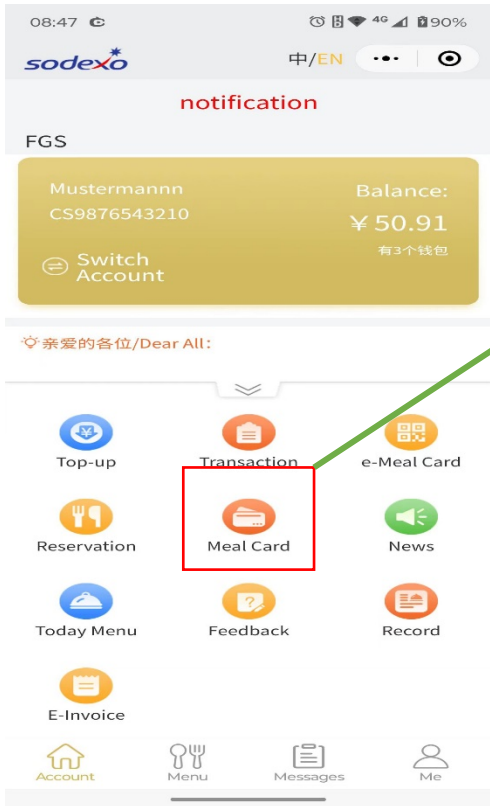
Detailed transaction



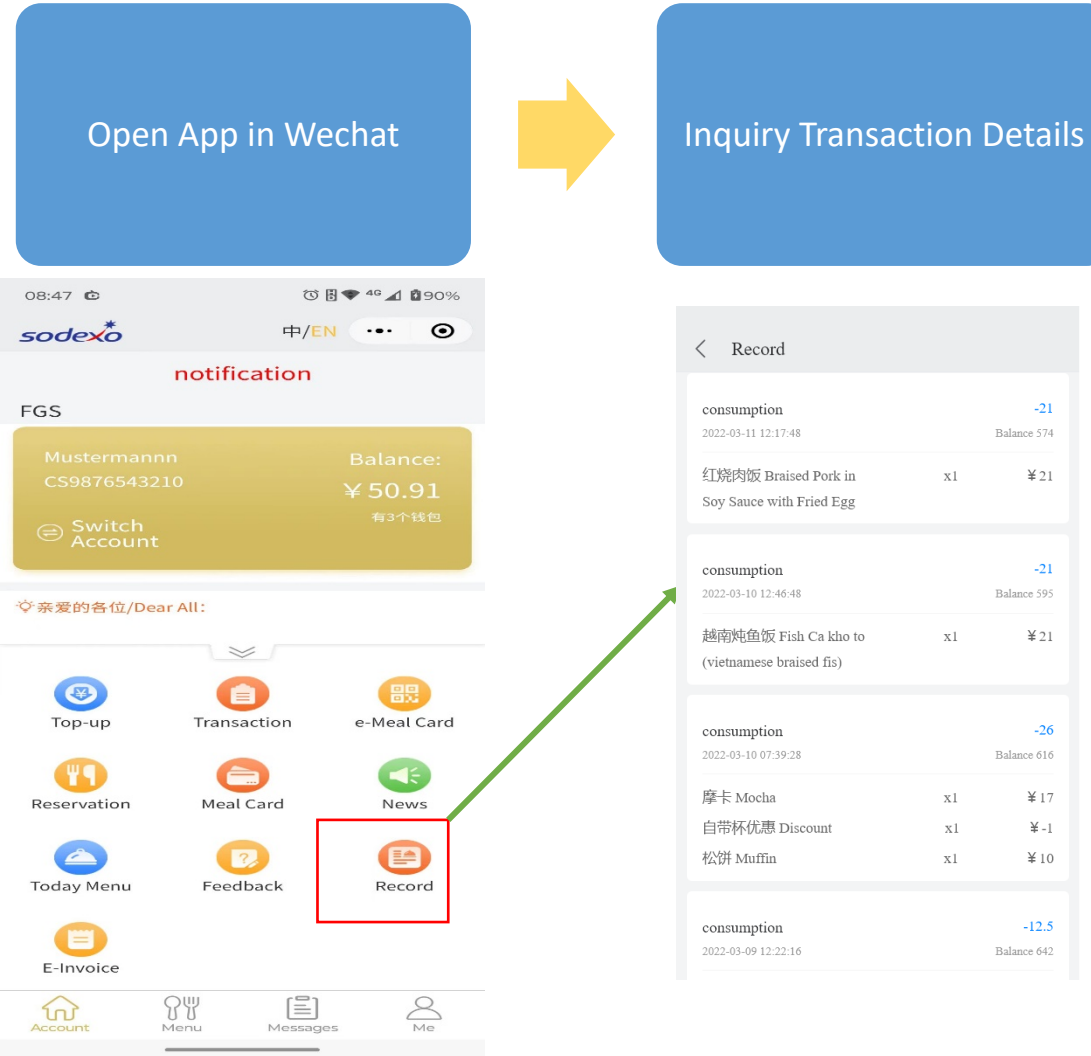
Consumers/Parents can use e-Meal Card via App for consumption instead of physical meal card



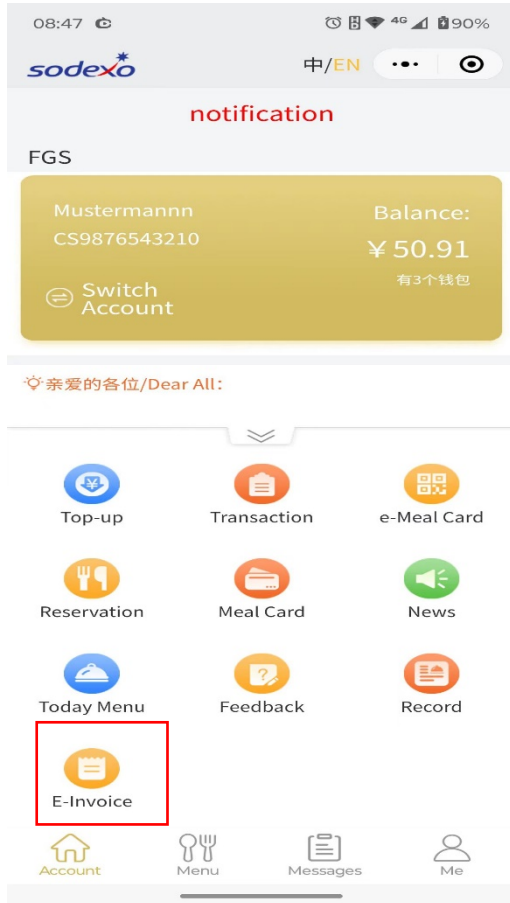
Consumers/Parents can manage meal card self via App (report to loss or gain)



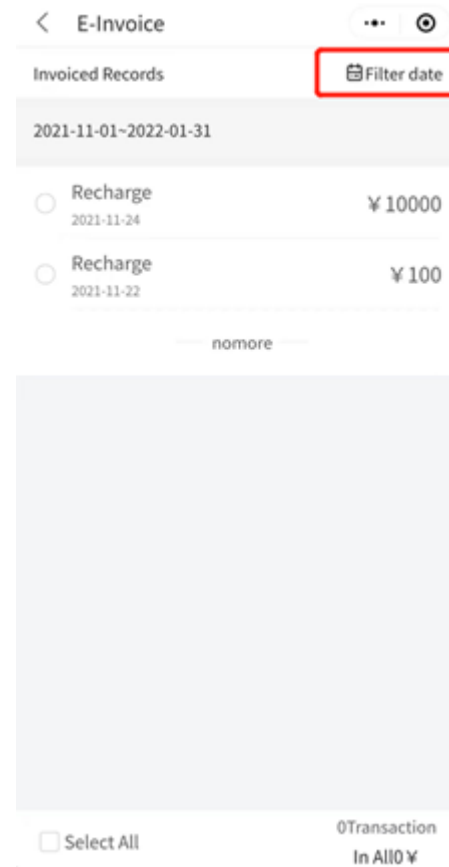
Consumers/Parents can inquiry transactions records via App



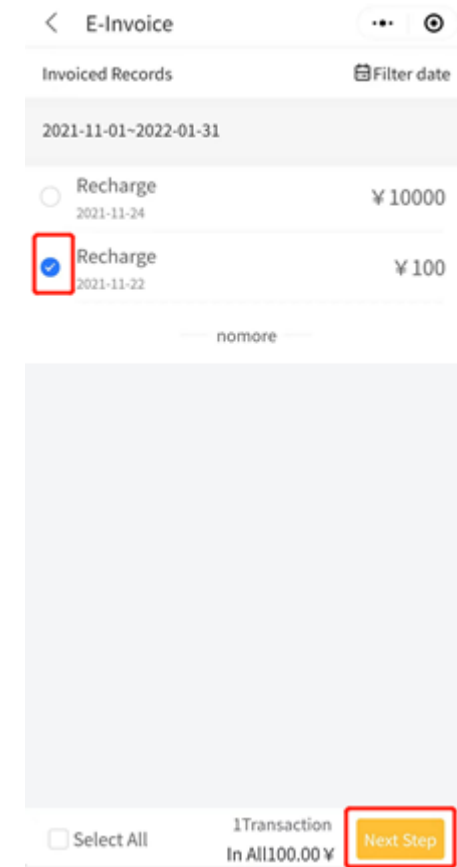
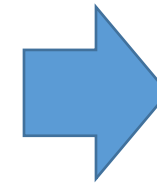
# How to issue an E-invoice 如何开具电子发票



Tap E-Invoice  
点击电子发票



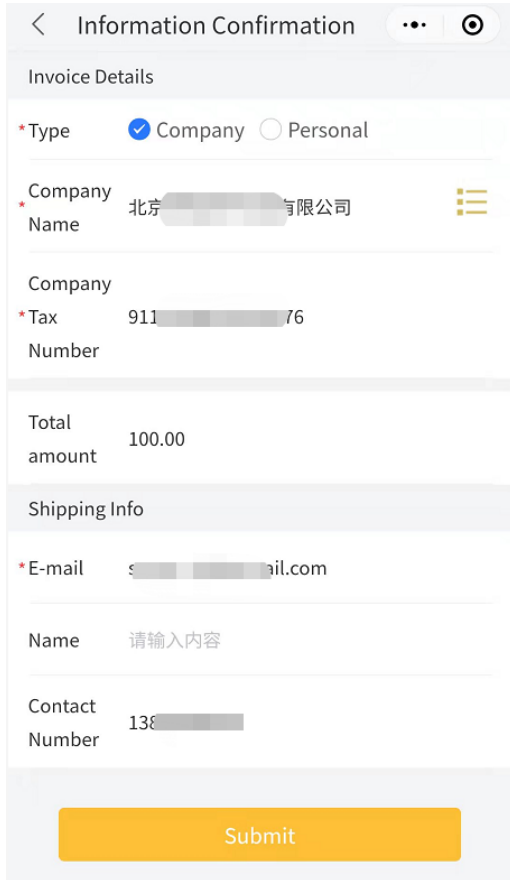
Filter date to find the transaction  
筛选日期找到交易



Select the transaction and tap Next Step  
选取需要开票的交易，点击下一步

Tips:  
Only Recharge transaction can apply for the invoice.  
小贴士：  
只有现金充值可申请开具电子发票。

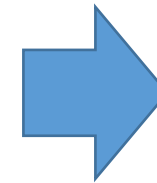
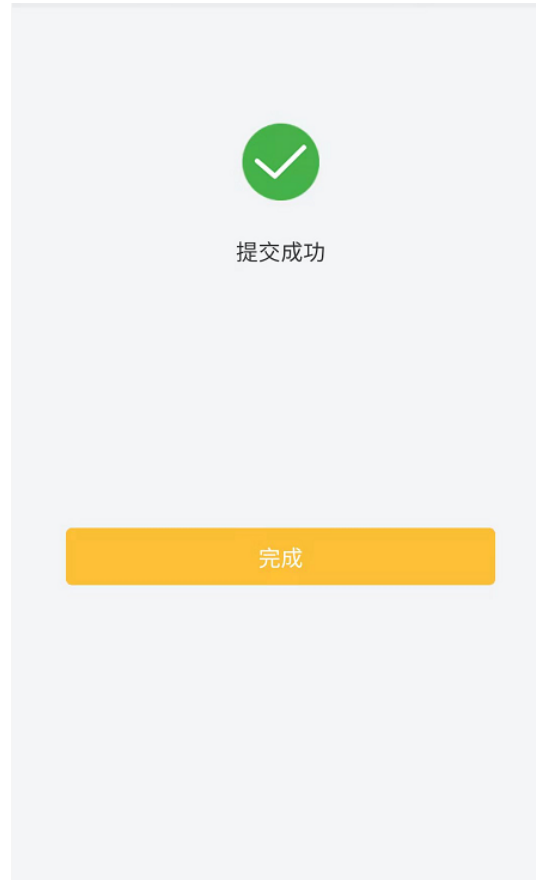
# How to issue an E-invoice 如何开具电子发票




The screenshot shows a mobile application interface titled "Information Confirmation". It contains the following fields and options:

- Invoice Details**
  - \*Type:  Company  Personal
  - \*Company Name: 北京 [redacted] 有限公司
  - Company
  - \*Tax Number: 911 [redacted] 76
- Total amount**: 100.00
- Shipping Info**
  - \*E-mail: [redacted]@il.com
  - Name: 请输入内容
  - Contact Number: 138 [redacted]

A yellow "Submit" button is located at the bottom of the form.



[Ext]您收到上海索迪斯食品服务有限公司开具的电子发票

 票易通 <auth@shove.xforceplus.com>

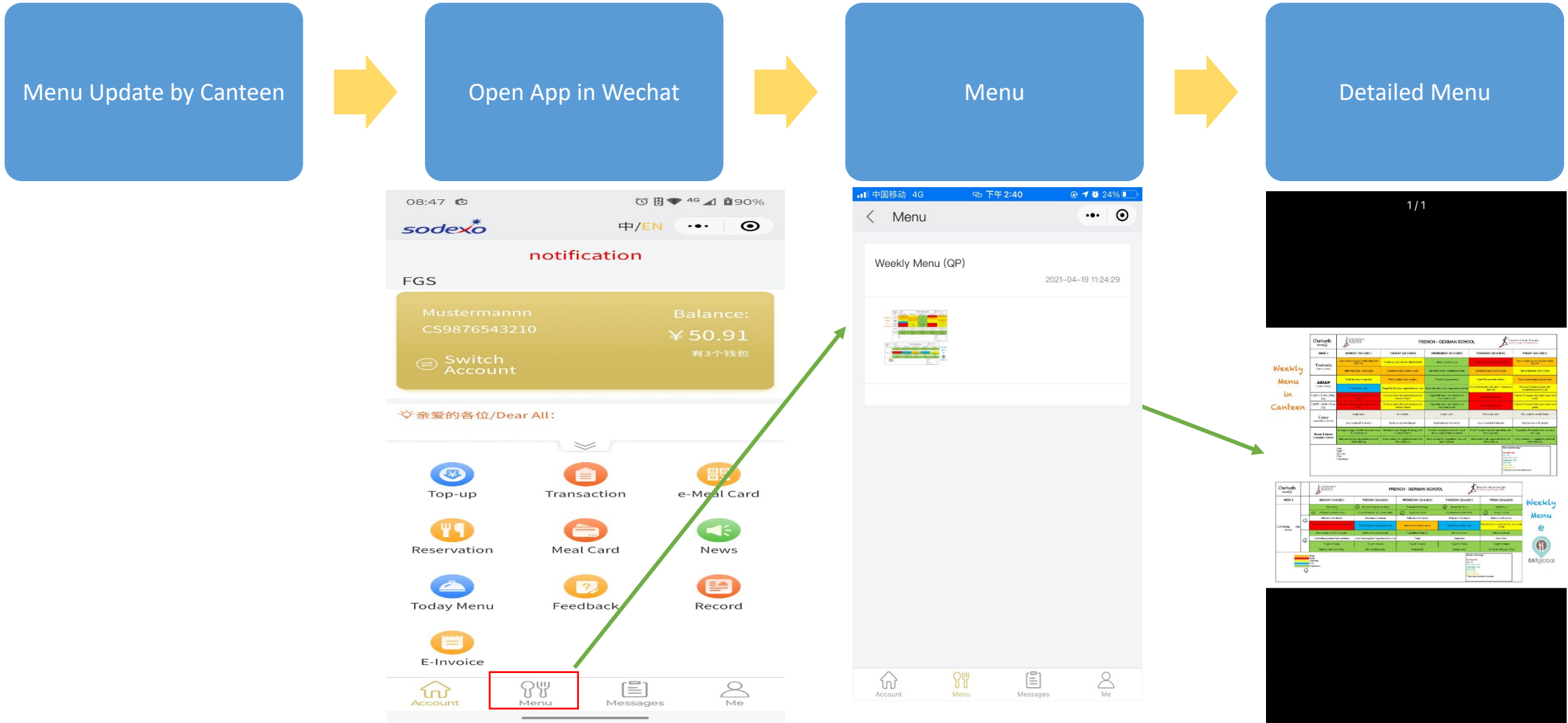
Fill in the relevant information and Submit  
填写开票信息，并提交开票

Complete!  
完成开票

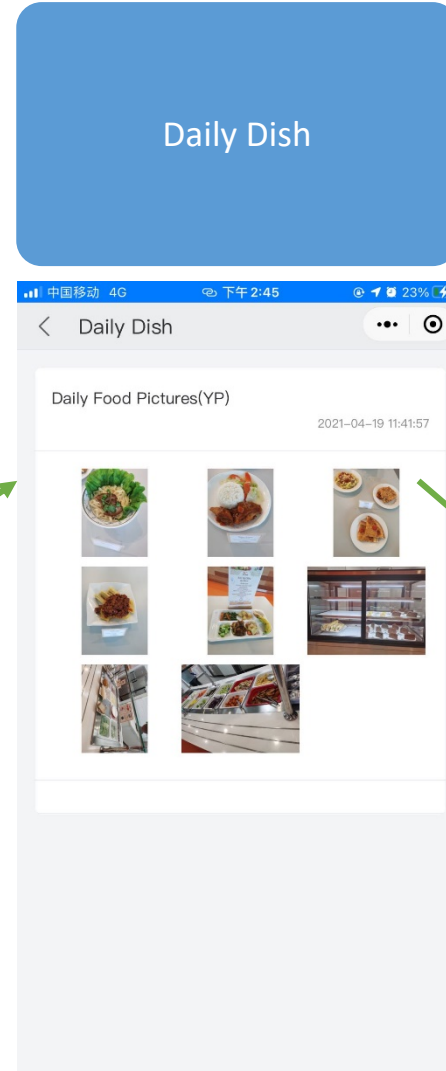
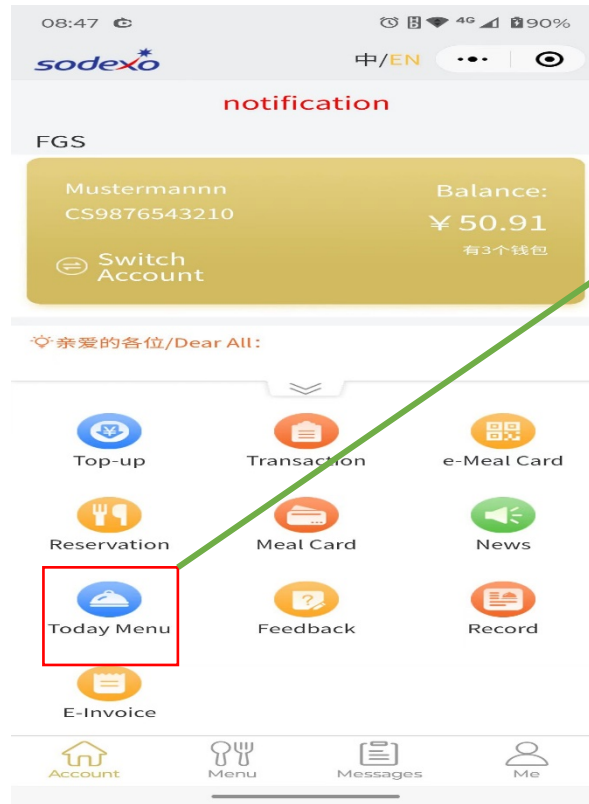
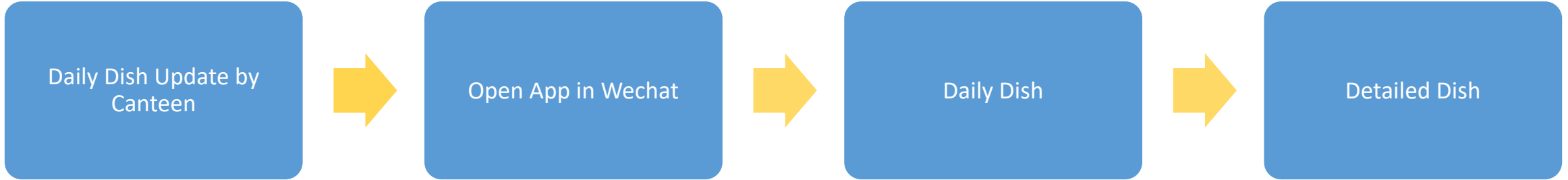
Check your email and download the e-invoice  
在邮箱中查收并下载电子发票

1. Menu
2. Daily Dish
3. Promotion
4. News
5. Feedback
6. Survey
7. Messages

Consumers/Parents can access daily/weekly menu via App

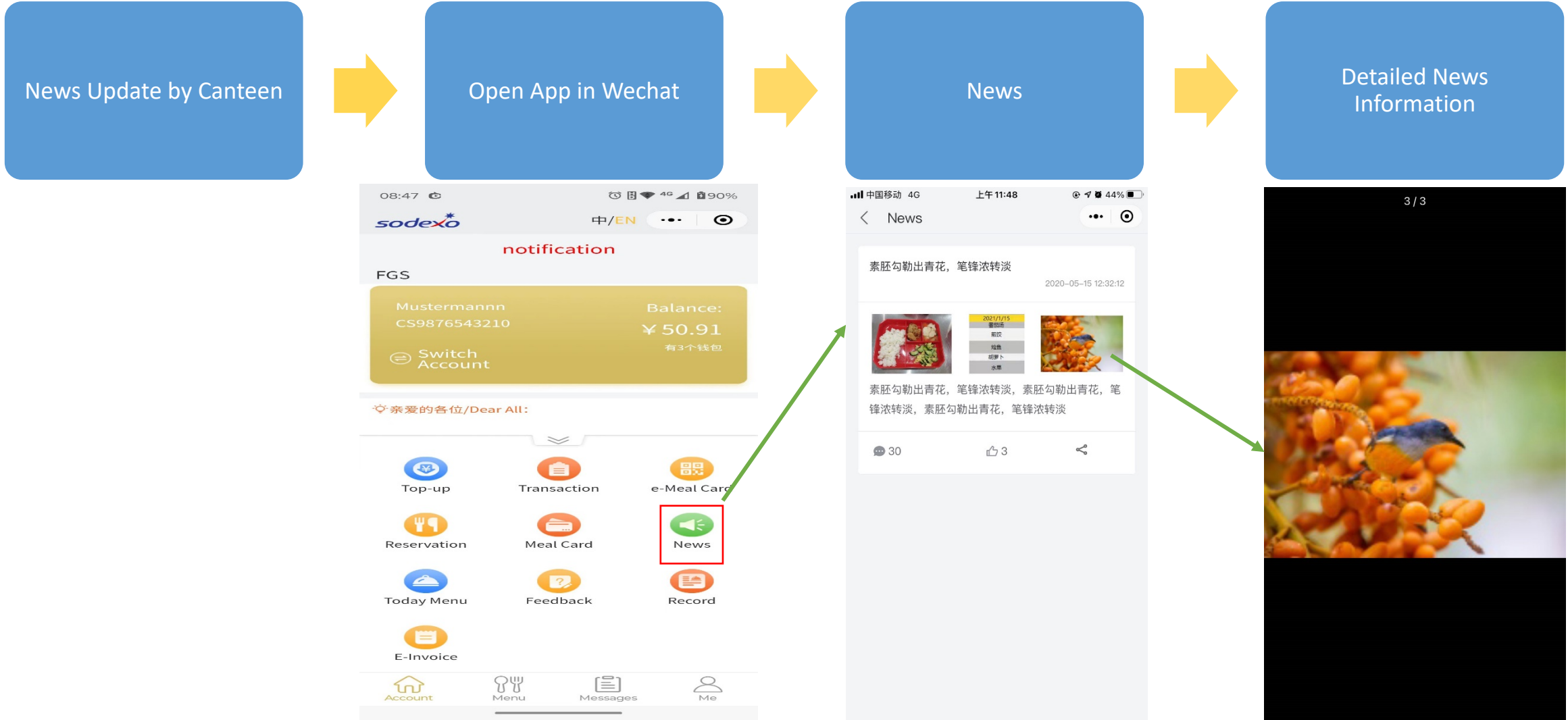


Consumers/Parents can access daily dish via App

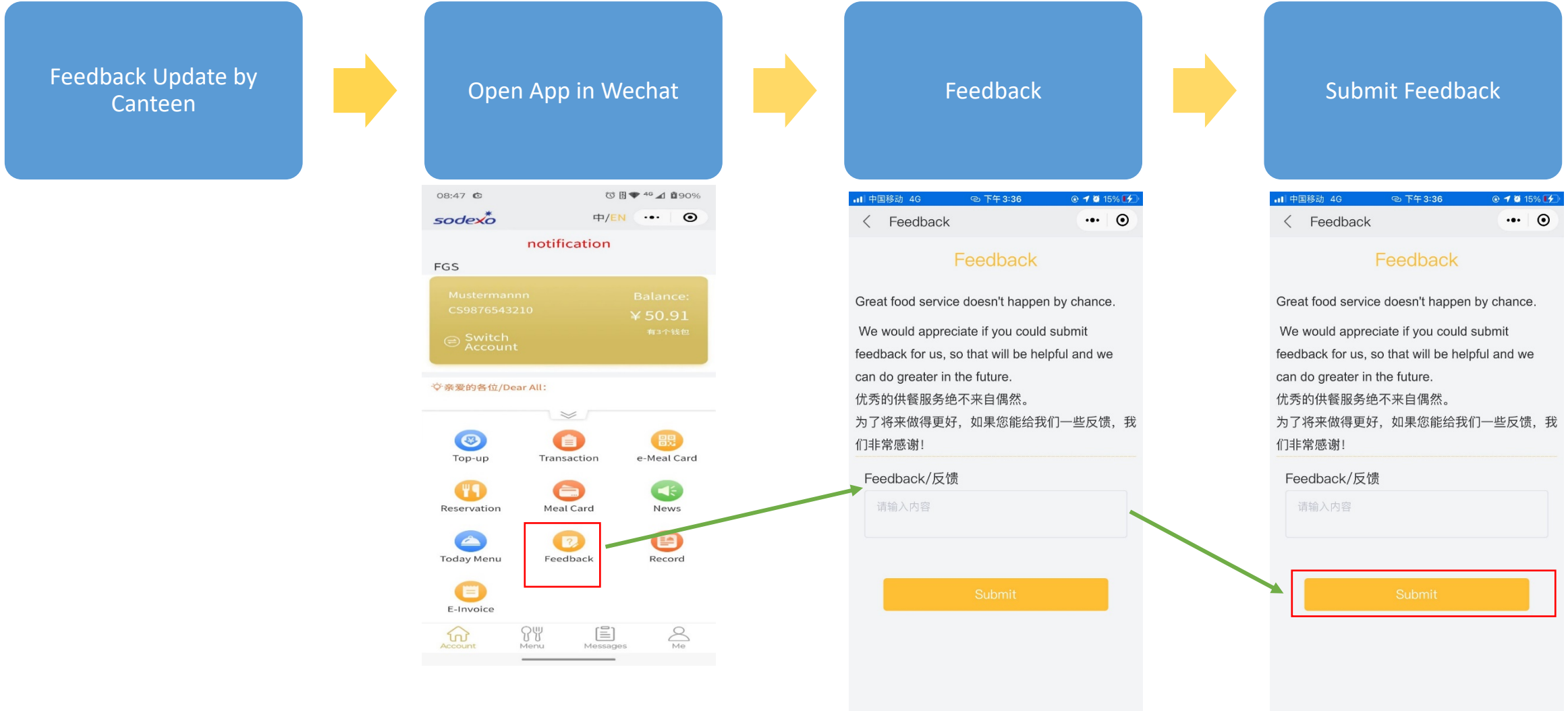




Consumers/Parents can access news via App



Consumers/Parents can submit feedback anytime via App



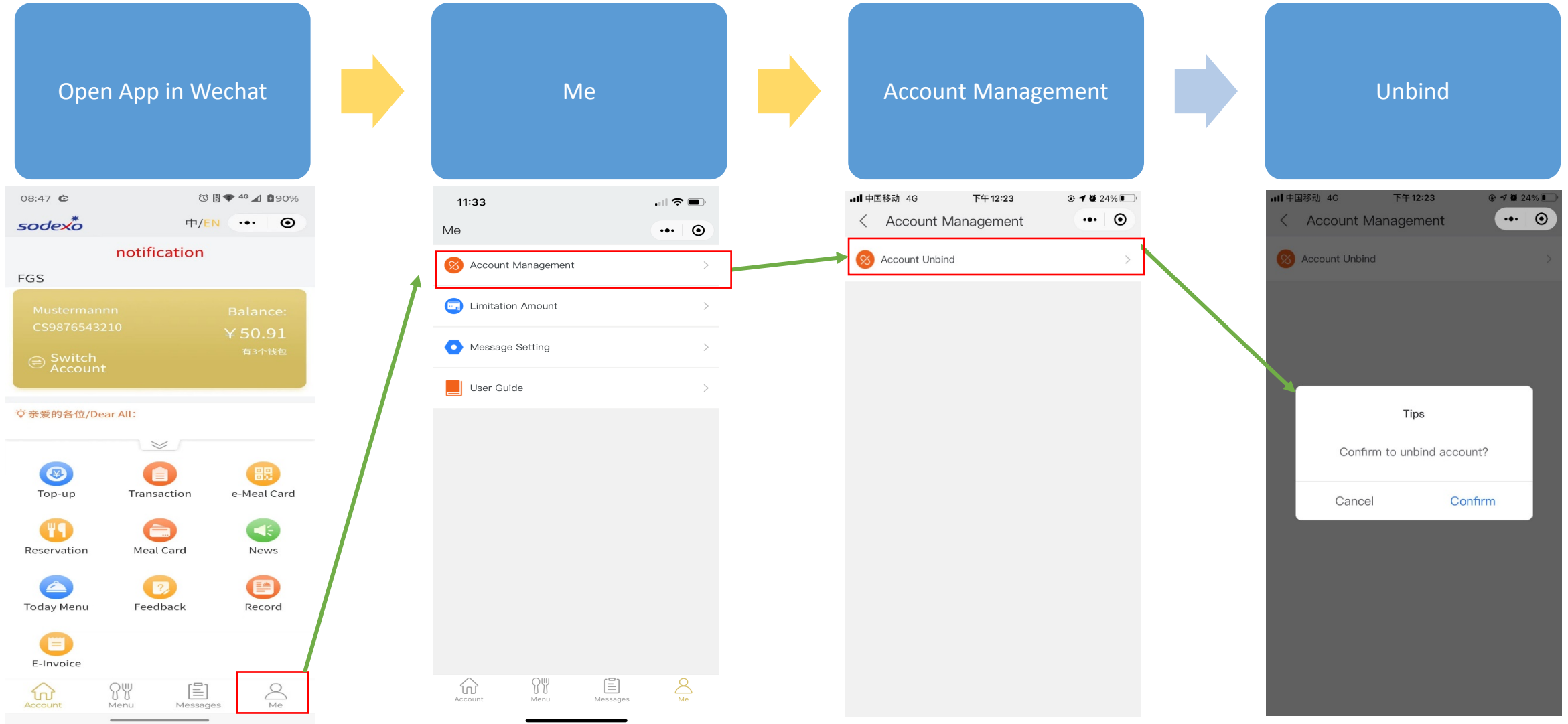
Consumers/Parents can access messages pushed by system via App



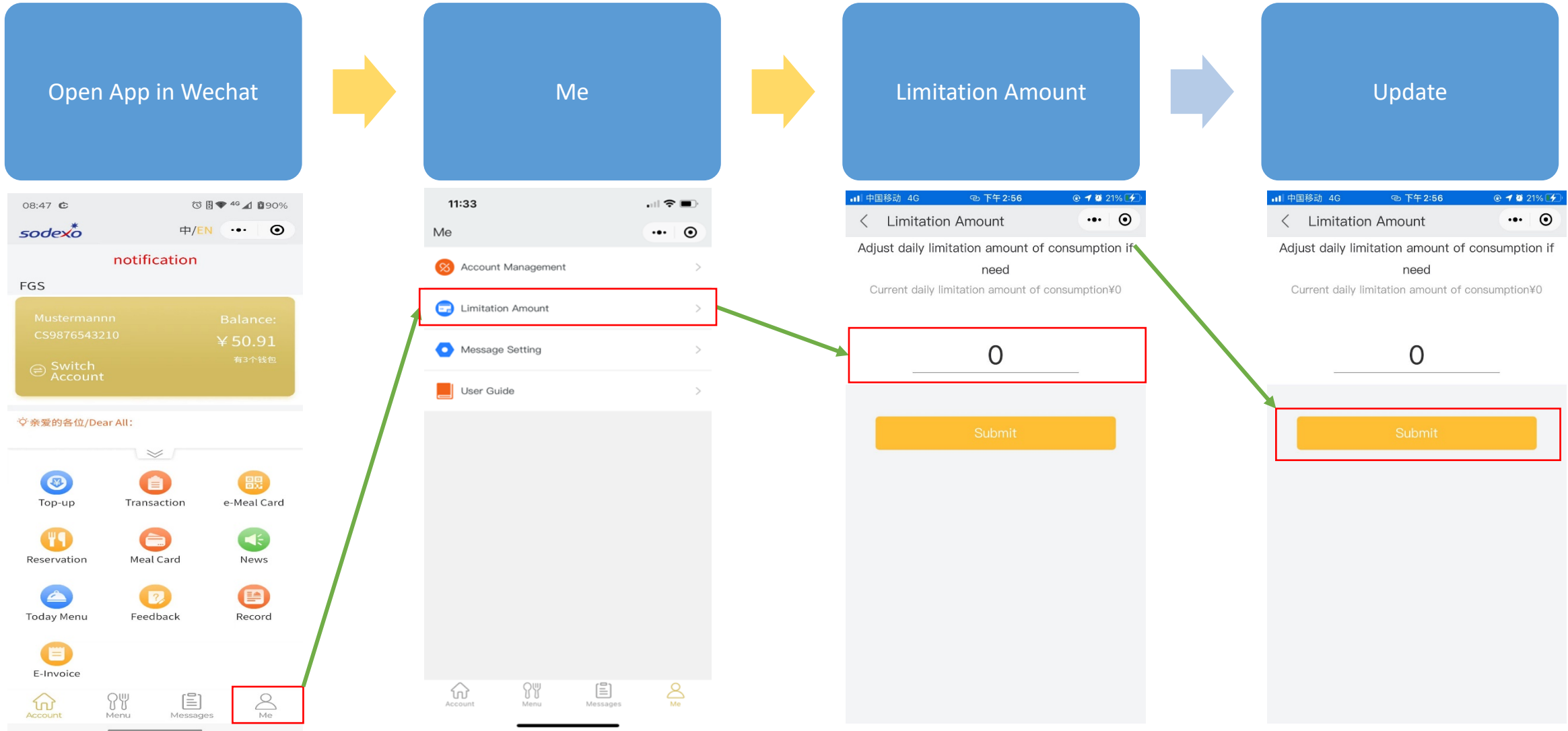
- Tips:**
- ✓ Messages will be pushed real time based on top-up, consumption transactions
  - ✓ Out of balance notification will be also pushed by system

1. My Profile
2. Security
3. Account Management
4. Message Setting
5. User Guide

Consumers/Parents can unbind account if it is not used anymore



Consumers/Parents can setup daily limitation amount of consuming if need



Consumers/Parents can set up individually to receive messages pushed by system

